



**BELFAST  
CATHEDRAL**  
THE CATHEDRAL CHURCH OF ST. ANNE

## Black Santa Application Form 2020

- Please complete all four sections using **block capitals**.
- Please refer to important Terms & Conditions at end of the application form.
- Due to the large number of applications expected, we will not normally process any late applications.
- We request that multiple applications are not submitted from the same organisation – **only one grant per organisation will be available**.
- Due to existing commitments we are unable to donate to any more projects abroad.
- Completed forms should be submitted by **Friday 27<sup>th</sup> November 2020** at the latest and posted to The Dean of Belfast Cathedral, Sitout Applications, c/o Cathedral Business Assistant, Donegall Street, Belfast, BT1 2HB.
- The Dean especially welcomes applications this year from organisations supporting those who have faced the greatest impact of the Covid pandemic, including charities working in the areas of **Mental Health, Unemployment, Care of the Elderly, and the Arts**.



## Section 1 – Contact Details

Name of Organisation:
Key Contact:
Address:
Postcode:
Telephone No:
Email:
Website:
Date organisation was established:

**Has the organisation been successful in applying to the sitout before? Y / N**

## Section 2 – Organisation Financial Details

Name of account cheque to be made payable to:		
Number of Staff:	(Paid)	(Volunteers)
Number of individuals benefitting from grant:		
Gross (NI) Income 2019:	£	
Gross (NI) Expenditure 2019:	£	
Gross (Outside NI) Income 2019:	£	
Gross (Outside NI) Expenditure 2019:	£	
Charity No./Income Tax No.:		

**Please include a set of audited accounts for the last complete year.**

### Section 3 – Grant Category

Please indicate **ONE** category under which you wish to apply:

- A – Child related groups & projects
- B – Youth related groups & projects
- C – Community groups & projects
- D – Family groups & projects
- E – Medical research & support
- F – Care of the Elderly

### Section 4 – Organisation Description

In the space below, please give a brief summary of the work your organisation undertakes and indicate the specific uses to which any grant from the Sitout would be put. (Please ensure information is legible and contained within the box)

## Terms and Conditions

- All grants awarded must be separately identified as received from 'St Anne's Cathedral Sitout' within the annual accounts or Annual Report of the organisation.
- Any grant awarded is given appropriate publicity and acknowledgement in the organisation's relevant documentation. A digital version of the Cathedral's logo is available on request.
- All grant awards will be distributed at The Good Samaritans' Service held in St Anne's Cathedral on **Sunday 7<sup>th</sup> February 2021**. Please ensure that a representative is able to attend this service if your application is successful.
- You should present your cheque award to your bank without delay.
- Please be aware that in the case of successful applicants, information given in Section 4 may be used by St Anne's Cathedral to publicise future Black Santa Sitouts and/or Good Samaritans' services.

## Declaration

I confirm that I have read and understood the above terms and conditions:-

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Signed

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Date

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Print Name

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Position in organisation